County of San Diego
Department of Parks and Recreation
5500 Overland Ave., Ste. 410
San Diego, CA 92123
(858) 966-1335
ParksVolunteer@sdcounty.ca.gov
www.sdparks.org/volunteer

VOLUNTEER TIMESHEET fy24-25

VOLUNTEER NAME *(required)*	VOLUNTEER WORK LOCATION *(required)*	TOTAL VOLUNTEER HOURS *(required)*
DATES COVERED *(required)*	TYPE *(required)* ☐ Volunteer ☐ Court-Ordered Community Service	

DATE AND HOURS WORKED

Record your monthly volunteer hours, rounding up to the nearest half-hour. Feel free to share any comments about your work, including accomplishments, duties performed, or questions. Timesheets are signed by both volunteer and supervisor/timekeeper.

DATE *mm/dd/yy*	START TIME	END TIME	NOTES	TOTAL HOURS	DATE *mm/dd/yy*	START TIME	END TIME	NOTES	TOTAL HOURS

I certify the above hours are accurate. *(required)*	I approve the hours identified above. *(required)*
VOLUNTEER'S SIGNATURE DATE	SUPERVISOR/TIMEKEEPER SIGNATURE DATE