

COUNTY SERVICE AREA- 81

Meeting Minutes

SEPTEMBER 19th, 2024

Meeting Held at Live Oak Park

In attendance: *Committee members — Stephani Baxter, Kari Hoyer, David Throop, Susan Reed, and Jim Loge*

San Diego County staff — Jake Enriquez, Ricardo Tierrez, and Nancy Santillan, Community Center Site Supervisor, Lauren Raduc, Site Supervisor for Live Oak Park, Ivan Castilleja, Site Supervisor for park stewardship team

Excused Absent: *Chair Sean O Callaghan and Ricardo Favela*

Virtual Attendee: None in attendance

1. Call to Order — Stephani Baxter, chairing for Sean O’Callaghan, 9:00am
2. Open Agenda — Opportunity for members of public to speak on subjects within the Committee’s authority, but not on today’s agenda. Limit 2 minutes per item.
 1. None
3. Fallbrook Sports park Update — Josh Gutierrez
 1. Ingold Sports Park is asking for financial help with a few things— they will be bringing a full presentation to next month’s meeting (October). Ingold Sports Park has been advised to have the following things in place first: (1) Correspondence from the County Department of Public Works Air Parks Division stating that they are okay with improvements needing to be done. (2) To ask CSA-81 to place this project as a specific line item on the Priority List in order to make this project eligible for PLDO funds.
 2. Anticipated Projects— (1) Replacing the existing artificial turf. The community has decided through their actions that they would like to use the space differently than they originally intended on it being used 12 years ago. The turf is also getting close to the end of its lifespan so it coincides. (2) Looking for financial help to build a new arena in the empty lot next to the existing arena. This park element was proposed when the park was originally built, however money ran out and the arena was not able to be built. Josh stated that he fields on average 3-5 requests per day asking to use the current arena and is forced to turn groups and clubs away due to limited availability. If they had a second field arena, they would be able to fulfill the community’s requests for use as they are completely booked year around after 5pm weekday evenings, and weekends. Examples of use; arena soccer, field hockey and lacrosse. He also stated that Fallbrook High School has a need for its use as well, due to the lack of field space and availability on their campus for field hockey and lacrosse.
 3. After receiving bids for new turf, anticipated projects cost for new arena is around \$800k-\$900k. Park is seeking several additional bids before presenting to the Committee after having the first few bids so far apart. Total project scope is estimated around \$1.7 million.

4. Josh has asked to be placed on the agenda for next month and to be placed on the priority list for the following year. — Project will be “presented” next meeting, while the voting item for it will be at the following. Jake provided examples of specific details needing to be specified in the expansion in order to be presented to see the ‘true enhancement benefit.’ A project of this size may require other funding sources to cover what is truly NEW vs what is maintenance and replace.
 5. For funding, Ingold is looking to seek funding from CSA-81 to start with, as well as CBP program, along with some possible private funding. Beginning with CSA given that time use restrictions and funding is less restrictive. Jake explained process and timing of projects. Scope and funding the entire project will look very favorable based on multiple funding options.
4. Financial Report — Jim Loge
 1. THE COMMITTEE WAS UNABLE TO HAVE ANY DISCUSSION AROUND FINANCIALS — It is unacceptable that the County did not send out the financial report until the evening prior to the meeting. This did not allow Jim adequate time to review and present. This continues to be an ongoing challenge and a concern that has been brought up to the County on multiple occasions. The group has also repeatedly requested in the past to have a representative from accounting attend one of our meetings either in person or virtually, to help the group better understand the breakdown of the financial report and how to better read it.
 2. The Committee is asking the County to please provide the financial report one week prior, or at least 5 business days prior to the upcoming meeting to allow the group sufficient time to review the report and have adequate discussion during these meetings.
 3. Jake pulled up financials and reviewed with the group — Services & Supplies for July were accounted for in August. Explanation for this when inquired on by Kari, was that business has not been as usual given offices moving, changes in leadership, however this does not excuse the lack of timeliness in providing proper reports.
 4. Available PLDO balance for capital improvements in round numbers, is under \$500k. Continuing to accrue each month as building permits come in and accrue. Approximately \$168k for Acquisition.
 5. Approval of Minutes — for August 2024
 1. Approval was unanimous based on a couple minor grammar and spelling corrections.
 2. Conversation ensued around how minutes were provided to the County when minor corrections were noted. Jake provided clarification, stating that he can make minor corrections when noted, prior to submitting, so that the final copy submitting to the County includes the corrections noted during voting approval at meetings. Jake clarified that an additional / final copy is not necessary to be provided by minute taker, rather he can make edits during the meetings and provide a final copy to the Committee. Thank you Jake.
 6. CSA-81 Park Updates —
 1. Fallbrook Community Center
 - Getting ready for Halloween Festival. Reaching out to non-profits for booths. Partnering with Health & Human Resources- 24 weeks of yoga classes are being planned.
 - Intergenerational workshop at Live Oak Park was great, looking to do another.
 - Received feedback from community to include tennis.
 - Program guides are how they communicated.

2. Live Oak Park —
 1. Park UPDATE: Lauren Raduc, is the new Supervising Park Ranger (site supervisor). DPR will be giving out free compost to the public this month. The Department of Public Works is the lead on recycling and conservation programs, in partnership with DPR. Compost & mulch are available Sept 22-28th.
 2. This coming Saturday, there will be an I Love A Clean San Diego event at Rainbow Park. Ricardo is working on prepping for the corn hole set installation.
 3. Upcoming movie in the park will be The Nightmare Before Christmas, on October 19th. Begins at 5:30. This event will include a HAWKTOBER presentation.
 4. A new park host by the name of Nate will start next week.
 5. A new Park Ranger is joining the Live Oak team, second week of October. His name is Ben Madruga. He comes with a vast background of experience in campgrounds.
3. Rainbow Park — I Love A Clean San Diego event is planned for September 20.
4. Clemmens Lane — No update.
5. Don Dussault — Received new drinking fountain.
7. Village View Park Update — Riley Dewitt- Richards (Absent), presented by Jake.
 1. Construction on project is going as planned. Retaining walls are being established with less tractor / dirt movement happening.
8. PLDO Annual priority List Discussion
 1. October meeting will be on the 17th and the November meeting will be on the 21st. October meeting will have PLDO priority list discussion, which will be a voting item. Committee will need to FIRM UP the list for October's meeting. Ingold will present prior to discussion. Full attendance by Committee is being requested.
9. Other Business
 1. Vegetation management is ongoing in San Luis Rey River Park, including the Bonsall area. The Vista-Palomar riders club helps keep eyes on this.
 2. New park in the Citro community — Willow Grove Park will transfer to DPR later this month. Developer maintained the park for the first 2 years, it is now open and available to transfer to the County. This will be under County purview.
10. Adjournment: 10:03am

Minutes Completed by: Kari Ann Hoyer

— Kari Ann Hoyer