

COUNTY SERVICE AREA-81

Meeting Minutes

OCTOBER 17th, 2024

Meeting Held at Live Oak Park

In attendance: *Committee members — Sean O’Callaghan, Stephani Baxter, Kari Hoyer, David Throop, Susan Reed, Ricardo Favela, and Jim Loge*

San Diego County staff — Jake Enriquez, Riley DeWitt-Rickards, Ricardo Tierrez, Nancy Santillan – Community Center Site Supervisor, Lauren Raduc - Site Supervisor for Live Oak Park, Ivan Castilleja- Site Supervisor for park stewardship team, Andrew Anderson - Senior Park Ranger, Josh Guerrettaz – Fallbrook Sports Association (Ingold)

Absent: NA

Virtual Attendee: None in attendance

1. Call to Order — Sean O’Callaghan, 9:02am (All committee members present)
2. Open Agenda — Opportunity for members of public to speak on subjects within the Committee’s authority, but not on today’s agenda. Limit 2 minutes per item.
 1. No members of the community to speak
 2. Stephani asked if San Luis Rey River Park is under CSA-81 purview to discuss. Jake informed that open agenda items were for items under the Committee’s authority and that it was not the time to discuss that. Recommended to have it added to the November agenda to provide an update.
3. Approval of minutes: Sean made the motion to move approval of September 2024 minutes to the November meeting since all Committee members were unable to review final minutes with the edits recommended via email. Motion Passed.
4. Financial Report — Jim Loge
 1. Financial Report was received Friday prior to the meeting this month.
 2. New Fund: \$596,266 in new funds.
 3. Expenses: \$32,939 Revenue: \$41,449 Net Cost: \$11,490
 4. Noted that staffing and utilities costs in the financial report are updated periodically through the fiscal year. It was inquired if the report should be moved to a quarterly basis. Jake informed the Committee that PLDO and service and supply expenses are updated monthly, and that staff and utilities cost are updated periodically. DPR will continue to provide a monthly financial document.
 5. It was noted that the adjusted 2024/2025 matched “Dollar for Dollar” and questioned how that happens.
 6. Sue made a recommendation to review the financial document in the ‘rear’ given the ongoing issues of receiving the report in adequate time to allow review prior to each meeting.
 7. Sean asked for feedback from County with the request to receive the report on time. He suggested that we dive more into the October financials during November meeting. Requesting ample time to put the report together. Jake will request that the financial report is delivered to him the Thursday prior to the meeting. Sue offered to be a backup for Jim if he’s unable to get to the report on time.
 8. Ricardo spotted an error in the report, identified a formula error on the summery sheet. Once corrected, new totals were \$649,686.96 / \$168,941 for Land Acquisition. Funds available for capital is \$480,745.
5. Fallbrook Sports Park Improvements Discussion — Josh Guerrettaz

1. Josh returned to present the proposal breakdown (Copy Attached)
 2. FSA has a need to replace the old artificial turf and redesign the field lines to address the new needs and requests from the community. Turf will be a professional level turf which will last longer than the current turf. The project will also address and include ADA access to the new artificial turf field.
 3. Projected Project cost is \$1.2 million. They will be seeking additional funding from sources outside of CSA-81, such as CBF, FPU D Legacy, local investors, and any State grants available. Most grants have specific timelines for completion. FSA is looking to CSA-81 for initial funding given the flexibility in expending PLDO funds. He noted that the proposal has a cushion of approximately \$30k to take into account additional / unplanned costs that may be encountered during the project completion.
 4. Target date is to have the project fully funded by December 2025 to allow project to begin in the spring/summer of 2026.
 5. Stephani inquired if Bonsall Community Park might affect the Sports Park once completed. Josh stated that there is really no way to anticipate that, however Bonsall Community Park will not have sports lights on the fields, which are crucial to FSA.
 6. Fallbrook Sports Park is approximately 28 years old. FSA does not have reserve funds for this project, rather the project will be fully funded through outside resources.
 7. FSA leases and operates the park from the County of San Diego Department of Public Works Airpark Division.
6. CSA-81 Park Updates — Nancy
1. Fallbrook Community Center
 1. Safe Halloween Event is on Oct 26. Deputy driving down from East Mesa Reentry Facility with about 20 bikes being donated to hand out for the Halloween costume contest winners.
 2. The new golf program introduced through the Community Center is looking great and people are excited about the new programs being added and would like to continue to see more.
 3. Community Center will be working on the Fallbrook Holiday Tree Lighting event planned for December 6, from 5-7:30pm.
 2. Live Oak Park —
 1. Park UPDATE: Lauren Raduc, is the new Supervising Park Ranger (site supervisor).
 2. Spooky trail coming up on October 19th. Along with Hawktober.
 3. Rainbow Park —No Update
 4. Clemmens Lane — No Update
 5. Don Dussault —No Update
7. Village View Park Update — Riley Dewitt- Richards
1. The playground structure system was recently delivered
 2. A lot of dirt continues to be moved, and the skatepark continues to take shape.
 3. Storm drains are being installed.
 4. Right-of-way- work will need to be done along E. Fallbrook St. which will include lane management beginning in November.
8. PLDO annual priority list discussion:
1. Current list for reference (2023/2024)
 1. *Support construction for Village View Park through completion*
 2. *Acquire new parkland*
 3. *Provide splash pad*
 4. *Provide more active recreation for multi-generational programs*
 5. *Support trail connectivity according to the County Trails Master Plan, specifically along Stage Coach Lane.*

6. (Added) Continue ongoing support for existing Parks & Community Center

2. Sue recommended keeping support for Village View Park, adding 'Support' for Fallbrook Sports Park as priority item number 2.
3. Discussion ensued around whether the priority list should be more specific or generalized.
4. Kari brought discussion around Stage Coach Lane addressing safety concerns and needs for the trails connectivity and proper 'walkable paths'. Stephani shared details, including SDG&E's plan to do under-grounding and hardening. DPW is lead agency for the Stage Coach Lane project. Only certain segments of the trail would be eligible for PLDO funds at / below 25% of available PLDO funds. Sidewalks and pathways are not eligible for PLDO, but trails outside of the right of way are eligible for PLDO funds. Group can vote on this project later when project is further along.
5. It was recommended and brought up again for the Committee to rewrite and submit a new CSA-81 letter in support of the Stage Coach Lane pathway. Stephani will draft and present at the November CSA-81 meeting as a voting item.
6. Stephani brought up questions regarding the PLDO document providing the guidelines for eligible and non-eligible projects. Jake committed to fielding answers to bring back to group for more clarification.
7. Sean reminded the group that Fallbrook is far below its quota for parks per acreage requirements. Suggested to add that detail in with "Acquire new park land" priority line item.
8. Pump track and splash pad were brought up as continued requests from the community, but no land has been identified for such a project.
9. Recommendation was made to remove #4, "Provide more recreation for multi-generational programs" from the list and move it under the "programs list" section shown below the priority list.
10. Ricardo added one more thing for consideration regarding Clemmens Lane. Noted that volleyball court was taken out prior to having the restrooms built and wondered if the court might have been used more. Sean noted that the concerns regarding the park fall into "Continue ongoing support for existing parks & Community Center.
11. Jim, Ricardo and Sue had to leave around this time before the PLDO discussion was completed.
12. Kari asked Nancy if there were any program requests for swimming/ aquatics that could be added and if the Community Center could use another facility such as the high school to use their pool. Nancy shared that there have been several requests, however noted that programs through the Community Center must be at the Community Center. Kari shared that other community centers throughout SD County have pools and splash pads and proposed the idea of seeking / identifying land that could support a secondary Community Center which would in turn meet all of the needs including; 1. Expansion of Community Center services and programs (Community Center has reached capacity within its existing space and can no longer expand its developable footprint for additional park amenities) 2. Requests by community for a splash pad 3. A community pool to meet the growing requests and community need that is not present in our area.
13. The Fallbrook Community Center is one of the most fiscally stable Community Centers in SD County in terms of the number of programs both available and participant enrollment., and that it often reaches capacity to create additional programs due to space. Also noted, is that our Community Center is small and met the "previous" needs of the community. With the increase in growth and development of our surrounding area, there is a dire need to 'connect' the outlying areas of Fallbrook to services provided by our Community Center. Creating a "secondary" Community Center would meet the growing and future needs of the Fallbrook Community. Kari proposed identifying new park land that could support and house a new Community Center to include both a pool and splash pad. Nancy supported and confirmed the need through sharing the number of calls that they field inquiring about aquatics programming, especially pertaining to seniors (to be added to 'programs list').
14. Jake reviewed basic criteria in process of acquiring land with the group.
15. Sean proposed changing the splash pad to "aquatic recreation".

16. Sean asked for clarification on Rio Prado. Rio Prado is within the Fallbrook local park boundary, but is not a CSA-81 park facility. Rio Prado is eligible for Fallbrook PLDO funds, but not eligible for CSA-81 operating funds. Sean pointed out that Rio Prado is 'already acquired land,' within CSA-81 and our next opportunity for development and would be the perfect location to add a new Community Center.
17. Group asked when the design for Rio Prado would begin to take place so that Committee knows when to take action, raise awareness and compile information and asked Jake for more detail from the County regarding this. Jake noted that Rio Prado plans can be discussed after Village View Park is completed. It was agreed by the group to add Rio Prado to the agenda as a standing ongoing discussion item going forward.
18. Sean requested that Jake send out the priority list discussed as created above, prior to the next meeting on November 21st, which includes the following for the group to review:

- 1. Support construction for Village View Park through completion.*
- 2. Support improvements to Fallbrook Sports Park, including sports turf and ADA access.*
- 3. Acquire new parkland to meet County Park acreage to population ratio requirements.*
- 4. Support trail connectivity according to the County Trails Master Plan, including specifically along Stage Coach Lane.*
- 5. Sustain support for existing and new Fallbrook parks and the Community Center.*
- 6. Provide additional outdoor recreation, including aquatic recreation (pool and splash pad) and pump track (bike park).*

RECREATION Programing Priority List:

Provide more active recreation for multi-generational programs.

9. Other Business

1. No other Business

10. Adjournment: 10:57am

Minutes Completed by: Kari Ann Hoyer

— Kari Ann Hoyer