



**San Diego County  
Fish & Wildlife Advisory Commission**

5510 Overland Avenue, Suite 270  
San Diego, CA 92123-1217

Grant #: 2024/25  
Rev\_11/18/24

Phone (858) 565-3600  
[www.sdparks.org](http://www.sdparks.org)

## Grant Application

Grant Applications available at [sdparks.org](http://sdparks.org)

### FUNDING DEADLINES

**December 1** (*Postmark Accepted*) deadline for grants funded in *\*January*

**June 1** (*Postmark Accepted*) deadline for grants funded in *\*July*

*\*Grant fund disbursement occurs closer to the project start date.*

*Please be prepared to present an overview of your grant project proposal at the meeting on the second Thursday in December and June following submittal of your proposal.*

*Please Return Grant Applications to:  
Department of Parks and Recreation*

*5510 Overland Avenue, Suite 270*

*San Diego, California 92123*

*Attn: Fish and Wildlife Advisory Commission*

**E-mail submittal preferred to: [DPRGrants.LUEGDL@sdcounty.ca.gov](mailto:DPRGrants.LUEGDL@sdcounty.ca.gov)**

Please see [sdparks.org](http://sdparks.org) for meeting schedule

**Please complete each section of this application. Incomplete applications may not be considered.**

### PART 1: PROJECT TITLE

<b>Project Title:</b>
<b>Amount Requesting:</b>

### PART 2: GENERAL INFORMATION

<b>Organization:</b>		
<b>Contact Person:</b>		
<b>Address</b>		
<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Phone</b>	<b>Fax</b>	<b>Email</b> (most communication will be by email)

**PART 3: APPLICATION CATEGORY**

**Good habitat is the key to wildlife survival. The Commission has identified three priority areas for grant funding involving habitat improvement. Please circle one of the priority areas for which you feel your project is most appropriate. This will be used as a guide only; the Commission may review your project in a different category.**

**Riparian Marine    Inland Riparian    Inland Waters**

**PART 4: PROJECT DESCRIPTION**

**PART 5: BENEFITS TO SAN DIEGO COUNTY WILDLIFE**

**Please describe how this project would directly or indirectly benefit San Diego County's wildlife.**

**PART 6: TIMELINE**

Please provide an outline of your project including the milestones and anticipated achievement dates.

<b>Project Milestones</b> Provide description of milestone Add additional lines if needed.	<b>Date</b>
<b>Project Start Date:</b>	
<b>Milestone:</b>	
<b>Milestone:</b>	
<b>Milestone:</b>	
<b>Milestone:</b>	
<b>Anticipated Completion Date:</b>	

**PART 7: BUDGET**

Please use the form below to list the summary of your budget and other funding sources. Attach a detailed list of items such as equipment, supplies, and other tangible items to be purchased. Receipts must be supplied for all expenditures. The Fish and Wildlife Commission traditionally does not fund administration costs, such as labor, overhead and travel.

<b>\$ Amount Requested from the Fish and Wildlife Commission:</b>	<b>\$</b>
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**Breakdown:**

<b>Item Description</b>	<b>Per Unit Cost</b>	<b>Quantity</b>	<b>Total</b>
<b>1.</b>	<b>\$</b>		<b>\$</b>
<b>2.</b>	<b>\$</b>		<b>\$</b>
<b>3.</b>	<b>\$</b>		<b>\$</b>
<b>4.</b>	<b>\$</b>		<b>\$</b>
<b>5.</b>	<b>\$</b>		<b>\$</b>
<b>6.</b>	<b>\$</b>		<b>\$</b>
<b>Total</b>			

Please add additional lines as needed

**Other Funding Sources**

<b>In-kind or Other Funding Sources:</b>	
<b>1.</b>	<b>\$</b>
<b>2.</b>	<b>\$</b>
<b>3.</b>	<b>\$</b>
<b>Amount requested from FWAC</b>	<b>\$</b>
<b>Total Cost of project</b>	

Please add additional lines as needed

**PART 8: QUALIFICATIONS**

Please describe the personnel who will be working on this project and their background and pertinent qualifications.

Name	Background/Qualifications

Please add additional lines as needed

**PART 9: PROJECT PARTNERS**

The Commission strongly encourages prospective grantees to seek partnerships in completing projects. Please list any organizations, groups or agencies that have agreed to participate in your project. Give a brief description of each organization's role in your project. Include any monetary contribution to the project, if any. Please attach a letter of support from each organization. If this is not possible, please include a name and phone number of a person from each organization who can be contacted to verify participation.

Participating Organization	Role	Monetary Contributions	Letter of Support Attached	Name	Phone Number
1.		\$			
2.		\$			
3.		\$			
4.					

Please add additional lines as needed

**PART 10: MANDATORY REPORTING**

All grantees must submit written regular progress reports to the Commission **every six months** until the completion of the grant. Receipts for tangibles must be submitted with each interim report. A final report is due 60 days from the completion of the project.

**NOTE: Receipts for expenditures to date must be submitted with each progress report.**

	<b>Date</b>	<b>Actual Date Submitted (Do not write here)</b>
<b>Interim Report</b>		
<b>Interim Report</b>		
<b>Final Report to FWAC</b>		

**PART 11: ADDITIONAL INFORMATION**

**Please include anything else about your project you would like the FWAC to know?**

**PART 12: AGREEMENT**

If awarded funds from the San Diego County Fish and Wildlife Advisory Commission, I agree to:

- Complete the project as indicated and to provide all reports and products as indicated in this application.
- Spend funds as outlined in this application and/or as voted upon by the Commission. Any desire to change how funds are spent must be voted on by the Commission prior to the actual expenditure.

I understand that failure to do so may void this contract with the Commission. Failure to provide such reports and products or use of funds other than voted upon, may result in the loss of granted funds and exclusion from future grant opportunities.

\_\_\_\_\_

**Print Name**

\_\_\_\_\_

**Signature**

\_\_\_\_\_

**Title**

\_\_\_\_\_

**Date**

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